



“Serving Kids, Changing Lives”

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Date: May 15, 2024
 To: Board of Directors
 From: Mary Pittala, Director of Finance & Operations
 Subject: Approval of Food Service Management Company (FSMC) Agreement

Background Information

SVN would like to engage the services of Joe Joe’s Catering for the 2024-25 school year. The contract between SVN and the FSMC shall be for a duration of no longer than 1 year; options for yearly renewal of the contract may not exceed 4 additional years. The contract includes a termination clause whereby either party may cancel for cause with a 60-day notice. SVN solicited and received two proposals for contracted food service for FY25 with the option to renew for 4 subsequent years. The fixed price per meal is listed below, including estimated annual costs based on current year participation for student lunch, adult lunch, and breakfast at meal counts of 300, 30, and 175, respectively for 172 calendar days. The bids were evaluated using predetermined criteria as detailed in the request for proposal.

Fiscal Note

- The cost to SVN for FY25 based on estimated enrollment and FY24 participation totals \$321,683.
- The budget item has been accounted for in SVN’s proposed FY25 budget.

	2024-25	2025-26	2026-27	2027-28	2028-29
LUNCH					
American Dining *	\$ 4.25	\$ 4.42	\$ 4.60	\$ 4.78	\$ 4.97
Joe Joe's Catering	\$ 4.05	\$ 4.12	\$ 4.19	\$ 4.27	\$ 4.35
American Dining *	\$ 241,230.00	\$ 250,879.20	\$ 261,096.00	\$ 271,312.80	\$ 282,097.20
Joe Joe's Catering	\$ 229,878.00	\$ 233,851.20	\$ 237,824.40	\$ 242,365.20	\$ 246,906.00
AD > Joe Joe's	\$ 11,352.00	\$ 17,028.00	\$ 23,271.60	\$ 28,947.60	\$ 35,191.20
BREAKFAST					
American Dining *	\$ 2.50	\$ 2.60	\$ 2.70	\$ 2.81	\$ 2.92
Joe Joe's Catering	\$ 3.05	\$ 3.12	\$ 3.19	\$ 3.27	\$ 3.35
American Dining *	\$ 75,250.00	\$ 78,260.00	\$ 81,270.00	\$ 84,581.00	\$ 87,892.00
Joe Joe's Catering	\$ 91,805.00	\$ 93,912.00	\$ 96,019.00	\$ 98,427.00	\$ 100,835.00
AD < Joe Joe's	\$ (16,555.00)	\$ (15,652.00)	\$ (14,749.00)	\$ (13,846.00)	\$ (12,943.00)
TOTAL					
American Dining *	\$ 316,480.00	\$ 329,139.20	\$ 342,366.00	\$ 355,893.80	\$ 369,989.20
Joe Joe's Catering	\$ 321,683.00	\$ 327,763.20	\$ 333,843.40	\$ 340,792.20	\$ 347,741.00
AD Over (Under) Joe Joe's	\$ (5,203.00)	\$ 1,376.00	\$ 8,522.60	\$ 15,101.60	\$ 22,248.20

* Note: these prices need to be adjusted to include milk/juice

Action Requested

The Finance Committee is seeking approval from the Board of Directors to enter into an agreement with Joe Joe’s Catering for the 2024-25 school year.

Thank you for your consideration. Please contact me at mpittala@svncharter.org if you have any questions or need additional information.